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TO: QAI International Specialist
 TC EMAIL: qaitc@qai-inc.com

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TRANSACTION / EXPORT CERTIFICATE COVERSHEET

(Please complete this form and return to QAI via email for each and every transaction/export certificate)

FROM: _____
 EMAIL: _____
 DATE: _____

QAI Electronic Authorization:
YES, please digitally authorize **NO**, apply actual signatures and stamps
 PAGES: _____

Destination of Original Certificate Document:
To ensure accuracy, please enter below the information for the destination to which the original certificate should be sent (if applicable):

Contact name: _____
Company name: _____
Address: _____

Phone Number: _____

Delivery/Billing Method:
Please select from the following delivery options (a copy will always be sent to the address you provide):

FedEx (please complete the information below)
 FedEx Account # _____
 Use the QAI account number and bill me at the end of the quarter for the shipping cost.

USPS (Standard Mail for US/Canada)
 No Delivery (email only)

Required Documentation:
Please complete the appropriate section for the type of Transaction/Export certificate attached.

Certificate of Inspection (for shipment to Europe and Switzerland) - \$60 fee
 Attach: Completed Certificate of Inspection (complete all boxes except #3 and #15)
 Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on ECC)
 Statement of Compliance with EU Regulations EC 834/2007 and EC 889/2008: This consignment [Lot(s)# _____ Container Marking(s) (#) _____] has been produced and/or prepared in accordance with the provisions which are implemented by QAI in accordance with the aforementioned regulations and their amendments, and Article 19 of EC 1235/2008.

QAI Transaction Certificate - \$60 fee
 Attach: Completed Transaction (complete all but QAI Authorization Field)
 Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on TC)

TM-11 (for export to Japan through the US-Japan Equivalency Arrangement) - \$60 fee
 Attach: Completed TM-11 (all sections except remarks). Form must accompany all organic plant based product and organic alcohol product being shipped to Japan.
 Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on TM-11)
 Attach: Completed and signed copy of QAI US-Japan Equivalence Arrangement Acknowledgement form.

NAQS Import Certificate of Organic Processed Foods (for export to Korea through the US-Korea Equivalency Arrangement) - \$60 fee
 Attach: Completed NAQS Import Certificate of Organic Processed Foods (all sections except #2, #16, #17).
 Attach: Bill of Lading and/or Invoice for shipment (must be able to verify what is on the Import Certificate).
 Attach: Completed and signed copy of QAI US-Korea Equivalence Arrangement Acknowledgement form.
 Attach: Specification Sheet with Ingredient List and Organic Certificate from the manufacturer.
 Attestation: Products do not contain apples and pears produced with the use of antibiotics. (Please be sure to include this statement in box #15 of the NAQS Import Certificate.)

Signature _____ Print Name _____ Date _____